

# SOL HOUSING

## EMERGENCY BOARD MEETING MINUTES

**Meeting Date: Jul 31, 2024**

**Location of Meeting: Virtual – Zoom only.**

### **Board Members Present at Meeting**

Tessah Latson (TL), Board President  
Russell Brito (RB), Board Vice President  
Sarah Hurteau (SH), Board Secretary  
Ciaran Lithgow (CL), Board Member  
Yvette Sammons-Rentz (YR), Board Member

### **Absent**

Elvia Lopez (EL), Board Treasurer  
Sarah Hurteau (SH), Board Secretary  
Don Dudley (DD), Board Member  
Alan Vincioni (AV), Board Member

### **Sol Housing Staff Present at Meeting**

Felipe Rael (FR), Executive Director  
Kelle Senyé (KS), Deputy Director of Operations  
Rita Gonzalez (RG), Controller  
Miriam Hicks (MH), Director of Housing Development  
Laurie Frappier (LF), Director of Community Relations  
DuJuan McCoy (DM), Enrichment Svcs Coordinator  
Arlene Engel (AE), Office Assistant

### **Absent**

Robert Sitkowski (RS), Associate  
Director of Housing Dev.  
Kenzie Davison (KD), Enrichment  
Services Coordinator  
Ethan Weiner (EW), Digital Media  
Intern

## **MINUTES**

### **CALL TO ORDER**

Having a quorum of the Directors, Tessah Latson, President of the Board, called the meeting to order July 31, 2024 at 12:31 p.m.

**ACTION:** SH moved to approve the meeting agenda. It was seconded by TL and unanimously approved.

TL stated for the record that no one from the general public was in attendance on the meeting call to offer public comment.

An Emergency Meeting of the Board was called by President, Tessah Latson. Because a recently elected member of the Board was unable to maintain her appointment, the composition requirements for the CHDO Board were at risk. The organization had a CHDO application due on August 2<sup>nd</sup>, 2024 and the new member resigned on July 30<sup>th</sup>, 2024. The Board could not wait for the next regular meeting in October, 2024, nor was there ample time for notice of a Special Meeting. Public notice for an Emergency Meeting with the agenda was posted 24 hours in advance, in accordance with the OMA.

### **TAB 1 – Discussion: Board Resignation**

TL stated that Lisa Huval notified the Board on July 30, 2024 that she was resigning from the Sol Housing Board of Directors. The Board hereby acknowledges the resignation of Lisa Huval from the Sol Housing Board of Directors on July 31, 2024.

**No action required.**

**TAB 2 – Discussion/Approve: Board Appointment**

**FR** briefed the Board on a candidate for consideration of a two-year term:  
Kimberly Miller                                      July 2024 – July 2026

**ACTION:** **RB** moved to approve the Board appointment. The motion was seconded by **SH** and unanimously approved.

There being no further business, the meeting was adjourned at 12:35 p.m.

**Certification**

I certify these minutes of the July 31, 2024, Sol Housing Emergency Board Meeting are accurate as written and/or corrected.

  
\_\_\_\_\_  
Russell Brito (Oct 9, 2024 17:50 MDT)  
Russell Brito, Board Vice President

Date: October 8, 2024